

## MINUTES OF THE DECEMBER 6, 2018 SPECIAL/GENERAL MEETING

The December Special/General Meeting of the Pennsbury Board of School Directors was held in the Fallsington School Multi-Purpose Room on Thursday, December 6, 2018. Mr. Kannan called the meeting to order at 8:38 p.m. The first order of business was the Pledge of Allegiance.

Board Members Present: Mrs. Lawson, Mr. Palmer, Mrs. Redner, Mr. Sanderson, Mr. Schwartz, Mrs. Toy-Dragoni, Mrs. Wachspress, Mr. Waldorf and Mr. Kannan.

Administrators Present: Dr. Gretzula, Mr. Bader, Mr. Dorsey, Mr. Dumin, Mrs. Godzieba, Mrs. Langtry, Mrs. Rarrick, Mrs. Ricci and Mrs. Spack.

Administrators Absent: Ms. Aldridge and Mrs. Morett.

Others Present: Mr. Cooper and Mr. Turner, Student Representatives and Mr. Clarke, Solicitor.

### MONTESSORI CHARTER SCHOOL RENEWAL

Dr. Gretzula and Mrs. Spack recently visited the Bucks County Montessori Charter School as part of the application process for a five-year renewal beginning in the 2019-2020 school year through the 2023-2024 school year. Mrs. Spack introduced Mr. Brian Long, the Chief Academic Officer and Principal, of the Montessori Charter School who provided a presentation sharing highlights of the school.

Mr. Kannan announced that the Board was changing the order to present Item E, Facilities Dedication, under New Business.

### FACILITIES DEDICATION

Dr. Gretzula introduced Mr. Masiello who thanked the Board for taking the time to acknowledge and honor Victor Napolitano in naming the baseball field after him. Mr. Masiello thanked Board Member Mr. Schwartz, Coach Pesci, Mrs. Napolitano and her two daughters. The dedication is tentatively planned for April 6<sup>th</sup> to celebrate the history of Pennsbury's baseball program and honoring Victor Napolitano, a great educator and coach. Mrs. Napolitano thanked the Board and Community for this tribute.

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A motion was made by Mr. Schwartz, seconded by Mrs. Redner and unanimously approved with no abstentions that the Board approve Item E on page 5-5 of the Official Board Agenda.

### E. FACILITIES DEDICATION

MOTION: Move that the Board waive the two year waiting period and accept the proposal of the administration to dedicate the Pennsbury Varsity Baseball Field in honor of Vic Napolitano, pending solicitor approval and at no cost to the District.

### DATA OVERVIEW/FUTURE READY INDEX

Dr. Gretzula introduced Mrs. Pannick, Supervisor of Assessment, Federal Programs and ESL, Mrs. Spack, Director of Elementary Education and Mrs. Ricci, Director of Secondary Education for the annual presentation of the Pennsbury Portfolio. Mrs. Pannick provided explanation for understanding the 2018 US News and World Report Rankings and reviewed the success of Pennsbury students' ACT scores and SAT scores. AP exam history. PSSA and Keystone exam data was reviewed as well.

Mrs. Pannick provided an overview of the important changes from the School Performance Profile to the Future Ready Index just introduced from the PA Department of Education. She reviewed performance detail for Pennsbury High School students and explained that Future Ready Index sets goals for districts to prepare students for the year 2030 for future college and career paths.

### BOARD POLICY COMMITTEE – BOARD POLICIES SECOND READ

Mr. Sanderson reviewed the following Board Policies for approval at tonight's Board meeting.

- Board Policy 006.1R4 – *School Board Meetings* (effective December 6, 2018)
- Board Policy 008.1R1 – *Organizational Chart* (effective December 6, 2018)
- Board Policy 323.1R1 – *Tobacco, E-Cigarettes and Vaping Device Use* (effective December 6, 2018)
- Board Policy 815.5 – *Social Media* (effective February 1, 2019)

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### STUDENT REPRESENTATIVES' REPORTS

Mr. Turner reported that report cards came out last month on the Home Access Center for students and parents. On October 30<sup>th</sup>, the high school had its first annual open house for perspective 7<sup>th</sup> and 8<sup>th</sup> grade students who with their parents observed demonstrations from the different departments and received information regarding courses and clubs that can be found at Pennsbury. The Student Principal Advisory Club continues to brainstorm ideas to get students and faculty more involved in the Peace Challenge. A student produced film, *One PEACE at a Time*, features faculty members highlighting different themes of the PEACE Acronym for the Peace Challenge. There have been five EOPs where students get an extra opportunity period to meet with clubs, a teacher for extra help or just to catch up on work. Last week, members from the Pennsbury Thespian Troop attended the PA State Thespian Conference in York, PA. Overall, they did remarkably well and some members will be heading to Nationals later in the year. Winter Sports Seasons have officially started and the first track meet is scheduled for next Saturday. The girls' basketball team has their first game tomorrow night versus New Hope-Solebury and the boys' basketball team has their first home game next Thursday versus Council Rock. With holidays approaching quickly, the high school has made an effort to help out our community through the Toys for Tots Toy Drive as well as taking part in the Salvation Army Stocking Project. On a more somber note, in light of the most recent shootings, discussions in the Multicultural Youth Leaders Club and the Principal's Advisory Club share concerns over the reemergence of hate and gun safety and discuss how we can address these issues in our school and communities. Although time may not be built into class periods for us to have these discussions, I believe it is important that we keep these conversations alive and do not let ourselves to be desensitized by these horrific and threatening events.

Mr. Cooper reported that the Fall Sports Season is drawing to a close and the Winter Sports teams are beginning to practice. Mr. Cooper congratulated the Pennsbury High School Girls' Soccer Team for becoming SOL Champions for the fifth time. With the change of the marking periods, Sports Night classes have begun with the Black and Orange Captains named. On November 20<sup>th</sup>, the Annual Powder Puff Football game took place on Falcon Field with roles reversed. The females took to the field to play a game of football while the males took the role of cheerleaders or puff daddies. The Pennsbury High School Marching Band had their indoor concert on November 19<sup>th</sup>. They also traveled to West Chester University on November 30<sup>th</sup> to participate in their Old Fashion Christmas Parade. The Drama Department presented their Fall Drama Magic Theater on November 16<sup>th</sup> and 17<sup>th</sup>. They also hosted a special character brunch on that Saturday as well. The Pennsbury Theater Department held auditions for the annual school musical which this year will be *Footloose* and our Choral Department had their Fall Choral Concert on November 14<sup>th</sup>. They also had a Vocal Thunder Program and Men's Choral Workshop on November 16<sup>th</sup>. The Student Council had their Thanksgiving Food Drive throughout the week leading up to Thanksgiving with all donations going to local families in

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need. In other charitable news, Pennsbury Soles4Souls Club collected new and/or slightly used shoes for people who are in need. The National Honor Society sponsored their annual Blood Drive, annual Volleyball Tournament and Stand Up to Bullying Day. In December, many interesting events are planned such as Curriculum Night where parents, guardians and interested community members can learn more about all the different courses and the departments Pennsbury has to offer. PHS West will soon be transformed into a Ball Room for the annual Sophomore Formal.

### SUPERINTENDENT'S REPORT

Dr. Gretzula reported on the following:

Across the District  
In the Schools  
Commendable Accomplishments

His report has been posted on the Pennsbury Website under "This Month in Pennsbury."

### BUCKS COUNTY TECHNICAL HIGH SCHOOL JOINT BOARD COMMITTEE

Mr. Schwartz reported that the Joint Board Committee approved to change the Admission Criteria Rubric which will benefit the District. The Comprehensive Plan was also presented to the Board in October and approved in November. Two new policies were approved which included Investment of School Funds changed to meet new State criteria as well as the Dress and Grooming Code which addressed the decoration of caps and gowns at graduation.

### BOARD FACILITIES COMMITTEE

Mr. Schwartz announced that the Facilities meetings are now recorded. Mr. Schwartz reported on the items presented this evening for Board approval.

### BOARD EDUCATION COMMITTEE

No report was given this evening.

### BOARD PARTNERSHIPS AND MARKETING COMMITTEE

No report was given this evening.

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BOARD FINANCE COMMITTEE

Mr. Kannan reported that the Committee discussed improving bus security. The Committee plans to get the Preliminary Budget not to exceed the ACT 1 Index on the agenda for the next Board meeting.

BUCKS COUNTY SCHOOLS INTERMEDIATE UNIT BOARD REPRESENTATIVE COMMITTEE

No report was given this evening.

ADDENDUMS/CHANGES:

Mr. Sanderson reported the following addendums:

Under New Business

- Item R – Sonar Bus Tracking Equipment
- Item S – Electronic Signature Resolution
- Item T – Signature Authorization
- Item U – Signature Authorization
- Item V – Bucks County IU Superintendent Search Services

Under Personnel Changes, Professional

- Item M – Resignations and Terminations
- Item N – Election of Teachers
- Item O – Election of Teachers
- Item P – Appointment of Acting Co-Secondary Principal
- Item Q – Leaves of Absence
- Item R – Reinstatement from a Leave of Absence
- Item S – Child Rearing Leave of Absence Extended
- Item T – General and Athletic Supplements
- Item U – Professional Contract Tenure (For Information Only)

Under Personnel Changes, Classified

- Item F – Resignations and Terminations
- Item G – Leave of Absence
- Item H – Change of Contract
- Item I – Permanent Employment
- Item J – Child Rearing Leave of Absence
- Item K – Substitute Staff
- Item L – Temporary Appointment (For Information Only)

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ADDENDUMS/CHANGES (continued)

Mr. Sanderson reported on the following changes:

Under New Business

Item M, Board Policy 006.1R4 – *School Board Meetings* to read that the effective date is December 6, 2018

Item N, Board Policy 008.1R1 – *Organizational Chart* to read that the effective date is December 6, 2018

Item O, Board Policy 323.1R1 – *Tobacco, E-Cigarettes, and Vaping Device Use* to read that the effective date is December 6, 2018

Item P, Board Policy 815.5 – *Social Media* to read that the effective date is February 1, 2019

PUBLIC COMMENT

Mr. Kannan opened the floor to public comment at 10:29 p.m. The following people came forward to speak and public comment was closed at 10:43 p.m.

Frank Carr, Falls Township	Administration and Board
Robert Abrams, Lower Makefield Township	Change
Terri Sparang, Non-Resident	Charter Schools and Financials

Mr. Kannan announced that the Board was changing the order to present Item P, Appointment – Acting Co-Secondary Principal, under Professional Personnel.

A motion was made by Mr. Sanderson, seconded by Mrs. Wachspres and unanimously approved with no abstentions that the Board approve Item P on page 6-8 of the Official Board Agenda.

P. APPOINTMENT – ACTING CO-SECONDARY PRINCIPAL

MOTION: Move that Cherrissa Gibson be appointed Acting Co-Principal at the Pennsbury High School West Campus effective January 25, 2019 through June 13, 2019, at a prorated annual salary of \$148,858 for the 2018-2019 school year.

Dr. Gretzula introduced Ms. Gibson and congratulated her in her new role. Ms. Gibson thanked everyone and stated that she is looking forward to the opportunity.

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ACTION BOARD MEETING MINUTES

A motion was made by Mrs. Redner, seconded by Mrs. Wachspres and unanimously approved with no abstentions that the minutes of the Action Board Meeting of October 18, 2018 be approved as duplicated.

FINANCIAL STATEMENTS

A motion was made by Mrs. Redner, seconded by Mrs. Wachspres and unanimously approved with no abstentions that the Pennsbury School District Financial Statements for the General, Special Programs and Student Activities Funds for the month of September 2018 and the budget transfers listed be approved subject to audit. (Appendix A)

BILLS PENDING – ALL FUNDS

A motion was made by Mrs. Redner, seconded by Mrs. Wachspres and unanimously approved with no abstentions that the Pennsbury School District bills for “All Funds” in the amount of \$16,010,979.72 be approved for payment. (Appendix B)

OLD BUSINESS

A motion was made by Mrs. Redner, seconded by Mrs. Wachspres and unanimously approved with no abstentions that the Board approve Items A through D on pages 4-1 through 4-2 of the Official Board Agenda.

A. THESPIAN TRIP - REVISED

MOTION: Move that the Board approve revised trip to the Pennsylvania State Thespian Conference as listed.

Pennsylvania State Thespian Conference  
November 29 – December 1, 2018  
Lansdale, PA  
Number of students – approximately 83  
Cost: approximately \$779.40 for three substitutes/2 days

B. CHANGE ORDER

Pennwood Middle School

MOTION: Move that a revised total contract amount for Criterion Laboratories, Inc. be updated to \$183,000.00.

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OLD BUSINESS

C. CHANGE ORDER

Pennwood Middle School

MOTION: Move that a revised total contract amount for Cyprium Solutions, Inc. be updated to \$4,561,180.83.

D. TAX REFUNDS

MOTION: Move that the Board approve the listed tax refund, which totals \$3,159.32.

<u>TAXPAYER</u>	<u>PARCEL #</u>	<u>AMOUNT</u>
Regency at Yardley Comm Assn	#20-032-004-001	\$1,993.58
Marie and Bernard McVan IV	#20-016-071	<u>\$1,165.74</u>
TOTAL		<u>\$3,159.32</u>

Refunds are charged as a current year expense, or as a reduction to current year revenue.

NEW BUSINESS

A motion was made by Mrs. Redner, seconded by Mr. Schwartz and unanimously approved with no abstentions that the Board approve Items A through D on pages 5-1 through 5-4 of the Official Board Agenda.

A. RECOGNITION OF AMERICAN EDUCATION WEEK

PROCLAMATION: Whereas, public schools in Pennsbury have provided students with the education they need to ensure that America maintains the values and principles that have attracted citizens to its shores for more than 200 years; and

Whereas, our public schools have been in the forefront of preparing students for success in life, giving them hope for the future by developing their critical skills; and

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NEW BUSINESS

A. RECOGNITION OF AMERICAN EDUCATION WEEK (continued)

Whereas, Pennsbury has long been the first choice for area families because of the depth and breadth of the School District's strong curriculum and the vast opportunities afforded to students in academics, the arts, and activities; and

Whereas, the diverse population, proud traditions, and strong community connections in Pennsbury help to characterize the District's strength and appeal; and

Whereas, the energy, enthusiasm, and unity of the School District's dedicated employees combine at all levels in support of outstanding teaching and learning in our schools; and

Whereas, our public schools act as focal points, bringing together various community organizations, volunteers, business partners, elected officials, adults, and children with a single purpose.

Now, therefore, the Pennsbury Board of School Directors does hereby recognize and proclaim the week of November 12 through 16, 2018 as the annual observation of American Education Week with the theme "Great Public Schools: A Basic Right and Our Responsibility."

B. TUITION AGREEMENT

MOTION: Move that the Board approve the proposed Tuition Agreement between Marie H. Katzenbach School for the Deaf and the District for the 2018-2019 school year for student A.M. The District shall pay a tuition rate of \$86,524 for the Multiply Disabled Program.

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NEW BUSINESS

C. WINTER SPORTS TEAMS CHAMPIONSHIP EVENTS

MOTION: Move that the Board approve participation of Pennsbury winter sports teams in the state championship competitions as listed.

Indoor Track Boys & Girls	State Championships March 2, 2019 State College, PA Number of students – TBD after qualifying Cost: approximately \$4,000
Wrestling (Team)	PIAA State Championships February 7 – 9, 2019 Hershey, PA Number of students – TBD after qualifying Cost: approximately \$2,000
Wrestling (Individual)	PIAA State Championships March 7 – 9, 2019 Hershey, PA Number of students – TBD after qualifying Cost: approximately \$2,000
Swimming	PIAA State Championships March 13 – 16, 2019 Lewisburg, PA Number of students – TBD after qualifying Cost: approximately \$4,000
Basketball (Girls)	PIAA State Championships March 21, 22 or 23, 2019 State College, PA Number of students – TBD after qualifying Cost: approximately \$2,000

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NEW BUSINESS

C. WINTER SPORTS TEAMS CHAMPIONSHIP EVENTS (continued)

Basketball (Boys)	PIAA State Championships March 21, 22 or 23, 2019 State College, PA Number of students – TBD after qualifying Cost: approximately \$2,000
Bowling Boys & Girls	Eastern Regional Championships March 1 – 3, 2019 Lancaster, PA Number of students – TBD after qualifying Cost: approximately \$1,000
Bowling Boys & Girls	State Championships March 23, 2019 TBD Number of students – TBD after qualifying Cost: approximately \$1,000
Cheerleading	State Championships January 11 – 12, 2019 Hershey, PA Cost: approximately \$2,500

D. WINTER SPORTS TEAMS TOURNAMENT EVENTS

MOTION: Move that the Board approve participation of Pennsbury sports teams in the tournaments as listed.

Basketball Boys	West Chester University December 23, 2018 (Sunday) West Chester, PA Cost: approximately \$200
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NEW BUSINESS

D. WINTER SPORTS TEAMS TOURNAMENT EVENTS (continued)

Basketball Girls	Jefferson University January 13, 2019 (Sunday) Philadelphia, PA Cost: approximately \$200
Swimming	West Windsor Plainsboro South Pirate Invitational January 15, 2019 West Windsor, NJ Cost: approximately \$200
Wrestling	Regional Tournament March 1 – 2, 2019 Souderton, PA Number of students – TBD after qualifying Cost: approximately \$300
Indoor Track Girls	Lavino Relays January 12, 2019 Lawrenceville, NJ Cost: approximately \$100
Indoor Track Boys	Lehigh University January 13, 2019 (Sunday) Bethlehem, PA Cost: approximately \$100

A motion was made by Mrs. Redner, seconded by Mr. Schwartz and unanimously approved with no abstentions that the Board approve Items F through K on pages 5-5 through 5-7 of the Official Board Agenda.

F. BUCKS COUNTY I.U. – HOMESTEAD/FARMSTEAD DISTRICT AGREEMENT  
2018-2019

MOTION: Move that the Board approve the Homestead/Farmstead District Agreement with the Bucks County I. U. for 2018-2019 at a cost of \$0.629 per applicable parcel.

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NEW BUSINESS

G. CONTRACT AWARD

MOTION: Move that a contract for the security fence at Manor Elementary School be awarded to the lowest responsible bidder, New Holland Chain Link, LLC in the amount of \$28,690.

H. PROPOSAL ACCEPTANCE

MOTION: Move that the District Administration hire RV Engineering & Consulting Firm do an investigation and give recommendations for HVAC and building work at Makefield Elementary to reduce moisture in the lower level in the amount of \$23,150.

I. PROPOSAL ACCEPTANCE

MOTION: Move that the District Administration hire RV Engineering & Consulting Firm to do an investigation and recommendations for the domestic water system at Village Park in the amount of \$8,850.

J. PROPOSAL ACCEPTANCE

MOTION: Move that the District Administration hire D'Huy Engineering to develop specifications and consulting work for PHS West summer roof project at a cost of 5% of the contract construction value and \$12,000.00 for construction management of the project.

K. DISPOSAL OF EQUIPMENT

Lathes

MOTION: Move that the Board approve the disposal of three District lathes that are obsolete and in unusable condition in accordance with Board Policy 706.1, *Disposal of Property*.

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NEW BUSINESS

A motion was made by Mr. Schwartz, seconded by Mr. Redner and unanimously approved with no abstentions that the Board approve Item L on page 5-8 of the Official Board Agenda.

L. DONATION

Village Park Academy

MOTION: Move that the donation from the American Legion Yardley Post 317 for the flag that was flown over the U.S. Capitol Building along with their ceremony at Village Park Academy be accepted by the District with great appreciation.

A motion was made by Mrs. Redner, seconded by Mr. Schwartz and unanimously approved with no abstentions that the Board approve Item M on page 5-8, Item P on page 5-9 and Item Q on pages 5-9 through 5-11 of the Official Board Agenda.

M. BOARD POLICY

Board Policy 006.1R4 – School Board Meetings

MOTION: Move that the Board cancel Board Policy 006.1R3 titled *School Board Meetings* and approve Board Policy 006.1R4 by the same title, effective December 6, 2018.

P. BOARD POLICY

Board Policy 815.5 – Social Media

MOTION: Move that the Board approve new Board Policy 815.5 titled *Social Media*, effective February 1, 2019.

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NEW BUSINESS

Q. OVERNIGHT EDUCATIONAL AND OTHER LEAVES

MOTION: Move that the overnight educational and other leaves be authorized for the individuals listed, and if a substitute becomes necessary the Superintendent would be authorized to designate one.

WITHIN STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Cislak, Ken Teacher/PHS E	PIAA Foundation Invite	Hershey, PA	9/21-22	\$ - 0 - *
Levin, Matt Supervisor/Special Ed	PAGE Conference	Pittsburgh, PA	11/29-11/30	\$ 1046.03
Majikas, Derek Principal /PW	PAGE Conference	Pittsburgh, PA	11/29-11/30	\$ 600.00
Morett, Sherri Director/Special Ed	PAGE Conference	Pittsburgh, PA	11/29-11/30	\$ 990.44
Gaynor, Ashley Teacher/CB	PA State Thespian Conference	Lansdale, PA	11/29-12/1	\$ - 0 - **
Poulton, Terry Teacher/CB	PA State Thespian Conference	Lansdale, PA	11/29-12/1	\$ - 0 - **
South, Matt Teacher/CB	PA State Thespian Conference	Lansdale, PA	11/29-12/1	\$ - 0 - **
Willbanks, Anita Teacher/WP	PA State Thespian Conference	Lansdale, PA	11/29-12/1	\$ - 0 - **
Bauerle, Kerry Teacher/PV	PSEA House of Delegates	Philadelphia, PA	11/30-12/1	\$ - 0 -
Brodbeck, Colleen Teacher/PW	PSEA House of Delegates	Philadelphia, PA	11/30-12/1	\$ - 0 -
Churchwell, Allyssa Teacher/PHS W	PSEA House of Delegates	Philadelphia, PA	11/30-12/1	\$ - 0 -
Cressman, Derek Teacher/WP	PSEA House of Delegates	Philadelphia, PA	11/30-12/1	\$ - 0 -
Ehly, Arlo Teacher/PHS W	PSEA House of Delegates	Philadelphia, PA	11/30-12/1	\$ - 0 -
Fosnot, Diane Teacher/WP	PSEA House of Delegates	Philadelphia, PA	11/30-12/1	\$ - 0 -
Hermann, Michael Teacher/PHS W	PSEA House of Delegates	Philadelphia, PA	11/30-12/1	\$ - 0 -

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NEW BUSINESS

Q. OVERNIGHT EDUCATIONAL AND OTHER LEAVES (continued)

WITHIN STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Kershaw, Marianne Teacher/MN	PSEA House of Delegates	Philadelphia, PA	11/30-12/1	\$ - 0 -
Minor, Angela Teacher/PHS W	PSEA House of Delegates	Philadelphia, PA	11/30-12/1	\$ - 0 -
Ranniello, Sal Teacher/MN	PSEA House of Delegates	Philadelphia, PA	11/30-12/1	\$ - 0 -
Shiller, Elizabeth Teacher/EW	PSEA House of Delegates	Philadelphia, PA	11/30-12/1	\$ - 0 -
Vitali, Lynn Teacher/WP	PSEA House of Delegates	Philadelphia, PA	11/30-12/1	\$ - 0 -
Walter, Lucy Teacher/PHS E	PSEA House of Delegates	Philadelphia, PA	11/30-12/1	\$ - 0 -
Little, Donald Teacher/PHS W	PA State Chess Champ. Tournament	Gettysburg, PA	3/1-3/19	\$ - 0 - **
Gradel, Maureen Staff Development	PDE Conference	Hershey, PA	3/24-27/19	\$ 600.00

OUT OF STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Snyder, Matthew Teacher/PHS W	Spanish Exchange Program	Barcelona, Spain	11/2-12	\$ - 0 - ***
Ehly, Arlo Teacher/PHS W	Am. Choral Director Assoc. Nat'l Conf.	Kansas City, MO	2/27-3/3/19	\$ - 0 - **
Moyer, Jim Teacher/PHS W	Am. Choral Director Assoc. Nat'l Conf.	Kansas City, MO	2/27-3/3/19	\$ - 0 - **
Strauss, Lindsey Teacher/PHS W	Am. Choral Director Assoc. Nat'l Conf.	Kansas City, MO	2/27-3/3/19	\$ - 0 - **
Little, Donald Teacher/PHS W	Nat'l H.S. Chess Championship	Schaumburg, IL	3/15-18/19	\$ - 0 - **
Lipkin, Marla Teacher/PHS E	2019 NEA ESP Conference	Las Vegas, NV	3/20-25/19	\$ - 0 -
Ehly, Arlo Teacher/PHS W	Annual Choir Tour	Boston, MA	4/4-7/19	\$ - 0 - **

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NEW BUSINESS

Q. OVERNIGHT EDUCATIONAL AND OTHER LEAVES (continued)

OUT OF STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Moyer, Jim Teacher/PHS W	Annual Choir Tour	Boston, MA	4/4-7/19	\$ - 0 - **
Strauss, Lindsey Teacher/PHS W	Annual Choir Tour	Boston, MA	4/4-7/19	\$ - 0 - **

- \* Trip approved at the August 16, 2018 Board meeting.
- \*\* Trip approved at the October 18, 2018 Board meeting.
- \*\*\* Trip approved at the June 21, 2018 Board meeting.

A motion was made by Mr. Palmer, seconded by Mrs. Redner to table Item R, on page 5-12 of the Official Board Agenda.

Vote polled to table Item R:

Mr. Kannan	- Nay	Mr. Schwartz	- Nay
Mrs. Lawson	- Nay	Mrs. Toy-Dragoni	- Nay
Mr. Palmer	- Aye	Mrs. Wachspress	- Nay
Mr. Sanderson	- Nay	Mr. Waldorf	- Nay
		Mrs. Redner	- Aye

Motion to table Item R failed 2 – 7 – 0.

A motion was made by Mr. Waldorf, seconded by Mrs. Toy-Dragoni and approved with a vote of eight ayes, one nay (Mr. Palmer voted nay) and no abstentions that the Board approve Item R on page 5-12 of the Official Board Agenda.

R. ZONAR BUS TRACKING EQUIPMENT

MOTION: Move that the Board approve a three (3) year lease with Zonar for the acquisition and installation of 170 units at a cost of \$75/unit plus \$7/mo/unit for hardware and installation and a service cost of \$18/mo/unit, subject to the final approval of the lease documents by the Superintendent, Interim Business Administrator and Solicitor.

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A motion was made by Mrs. Redner, seconded by Mr. Schwartz and unanimously approved with no abstentions that the Board approve Items S through U on pages 5-13 through 5-15 of the Official Board Agenda.

S. ELECTRONIC SIGNATURE RESOLUTION

MOTION: Move that the Board approve the resolution authorizing and directing William J. Gretzula, Ed.D., Superintendent, to sign any and all contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education by electronic Signature. A handwritten signature by William J. Gretzula, Ed.D. will no longer be required.

T. SIGNATURE AUTHORIZATION

General Fund

MOTION: Move that checks, notes and all orders for payment of money drawn or payable against the Pennsbury School District General Account with Wells Fargo and PNC Bank to the order of any person, firm or corporation whatsoever, shall be signed by three of the following, one of whom must be the Treasurer:

PRESIDENT	<u>T.R. KANNAN</u>
VICE-PRESIDENT	<u>CHRISTIAN SCHWARTZ</u>
SECRETARY	_____
ASSISTANT SECRETARY	<u>GARY S. SANDERSON</u>
TREASURER	<u>JOANNE J. GODZIEBA</u>

and said Wells Fargo and PNC Bank is hereby authorized and directed to pay all checks, notes and orders so signed.



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PERSONNEL CHANGES

PROFESSIONAL

A motion was made by Mrs. Redner, seconded by Mr. Schwartz and unanimously approved with no abstentions that the Board approve Items A through K on pages 6-1 through 6-6, Items M through O on pages 6-7 through 6-8 and Items Q through T on pages 6-8 through 6-10 of the Official Board Agenda.

A. RESIGNATIONS/TERMINATIONS

MOTION: Move that resignation of the professional employees listed be accepted on the effective dates indicated.

<u>NAME</u>	<u>REASON</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Brown, Brittany	Resignation	08/28/2018	11/01/2018
McKee, Allison	Resignation	02/20/2018	12/14/2018
Raisman, Jillian	Resignation	10/29/2018	10/31/2018
Stout, Clifford	Retirement	08/27/1998	01/24/2019

B. ELECTION OF TEACHERS – 2018-2019

MOTION: Move that the following professional personnel be appointed as teachers, and where indicated, full time substitute teachers for the 2018-2019 school year on the effective dates as indicated and at the salaries indicated pending completion of appropriate documentation and clearances.

<u>NAME</u>		<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Adair, Kelsey	Non-Tenure	\$48,829	01/25/2019
Baez, Amber	Replacement	47,628 **	10/29/18-04/16/19
Cerullo, MaryPat	Replacement	52,127 *	08/22/18-11/02/18
Jumper, Jacqueline	Non-Tenure	47,628 ***	11/13/2018
Lindquist, Kaitlin	Non-Tenure	49,502 ***	11/26/2018
Maks, Aubrey	Non-Tenure	52,137 ***	11/02/2018
Maurer, William	Replacement	52,137 **	11/19/18-04/01/19

\* Revised

\*\* Salary will be prorated - less than full year

\*\*\* Salary will be prorated – less than full year and then a full day

MINUTES OF THE DECEMBER 6, 2018 SPECIAL/GENERAL MEETING

PERSONNEL CHANGES

PROFESSIONAL

C. EXTENSION OF SUBSTITUTE APPOINTMENTS

MOTION: Move that the full-time substitute teachers listed be extended at their current salaries.

<u>NAME</u>	<u>SALARY</u>
Blumberg, Maria *	\$47,628
Sherevan, Kayla **	48,829
Stubbs, Shannon ***	49,502
Walsh, Mary **	47,628

\* Extended through the end of the school year.

\*\* Extended through the end of the first semester.

\*\*\* Extended through 01/25/2019

D. MEDICAL LEAVE OF ABSENCE

MOTION: Move that the request for Medical Leave of Absence from the professional employees listed be approved for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Gentile, Alexis	VPA	08/27/2018	10/02/18-11/09/18
Killeen, Nicole	PHS W	08/31/2015	11/06/18-12/21/18
McGee, Megan	AF	08/25/2014	11/01/18-11/15/18
Wittman, Scott	PW	08/29/1996	10/18/18-10/19/18

E. MEDICAL LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the request for an extension for a Medical Leave of Absence from the professional employee listed be approved for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>PREVIOUS LEAVE</u>	<u>EXTENSION</u>
Jones, Coleen	AF	09/24/18-10/19/18	10/22/18-12/10/18

MINUTES OF THE DECEMBER 6, 2018 SPECIAL/GENERAL MEETING

PERSONNEL CHANGES

PROFESSIONAL

F. REINSTATEMENT FROM MEDICAL LEAVE OF ABSENCE

MOTION: Move that the following employees be reinstated from their Medical Leave of Absence on the effective date indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Gentile, Alexis	VPA	08/27/2018	11/13/2018
Wittman, Scott	PW	08/29/1996	10/22/2018

G. CHILD REARING LEAVE OF ABSENCE

MOTION: Move that the following professional employees be approved for a Child Rearing Leave of Absence for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Cahill, Jillian	PHS W	09/28/2015	09/27/18-11/02/18
Mahoney, Angela	QH	08/29/2016	10/22/18-01/24/19
McGee, Megan	AF	08/25/2014	11/16/18-01/09/19

H. CHILD REARING LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the following professional employee be approved for a discretionary extension of her previously approved Child Rearing Leave of Absence. This approval is contingent upon the Administration having discretion to assign the employee to any position, at any building, within the District for which the employee is qualified at the end of the discretionary leave.

<u>NAME</u>	<u>SCHOOL</u>	<u>PREVIOUS LEAVE</u>	<u>EXTENSION</u>
Bulat, Kate	PHS W	08/22/18-01/24/19	01/25/19-01/2020

MINUTES OF THE DECEMBER 6, 2018 SPECIAL/GENERAL MEETING

PERSONNEL CHANGES

PROFESSIONAL

I. REINSTATEMENT FROM CHILD REARING LEAVE OF ABSENCE

MOTION: Move that the following professional employees be reinstated from her Child Rearing Leave of Absence on the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Cahill, Jillian	PHS W	09/28/2015	11/05/2018
Huntoon, Kimberly	PHS E	08/22/2018	11/06/2018
Murphy, Caitlin	MN	04/25/2016	11/02/2018

J. GENERAL AND ATHLETIC SUPPLEMENTALS – 2018-2019 SCHOOL YEAR

MOTION: Move that the following individuals be approved for supplemental contracts for the activities and amounts indicated.

ATHLETICS

Pennsbury High School

Winter

Demore, Wayne	Boys' Winter Track	\$3,040.00
Fr: Demore, Wayne	Boys' Asst. Winter Track	1,988.00
To: Sims, Leroy	Boys' Asst. Winter Track	1,988.00

Charles Boehm

Winter

Fr: Torres, Antonio	Boys' Middle School Basketball	2,121.00
To: Kirk, Charles	Boys' Middle School Basketball	2,121.00

Pennwood

Winter

Golder, Audra	Intramural #13 (1/2 Split)	519.50
Golder, Audra	Intramural #13 (1/4 Split)	259.75
Fr: Davis, Kristy	Dramatics	1,840.00
To: DeKorte, Allison	Dramatics	1,840.00

William Penn

Winter

Schiotis, Joseph	Middle School Wrestling	2,121.00
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MINUTES OF THE DECEMBER 6, 2018 SPECIAL/GENERAL MEETING

PERSONNEL CHANGES

PROFESSIONAL

K. CONSULTING SERVICES – SCHOOL PHYSICALS

MOTION: Move that the Board approve the agreement with Kristen Curtis, Nurse Practitioner effective November 16, 2018 and ending June 30, 2019, to provide the District with student physical exams at an hourly rate of \$85.00 per hour and authorize the Board President to execute the agreement and that a copy of the agreement be attached to the minutes of this meeting.  
(Appendix C)

M. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of the professional employee listed be accepted on the effective date indicated.

<u>NAME</u>	<u>REASON</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Godzieba, Joanne	Retirement	02/13/1980	03/22/2019

N. ELECTION OF TEACHERS – 2018-2019

MOTION: Move that the following professional personnel be appointed as teachers, and where indicated, full time substitute teachers for the 2018-2019 school year on the effective dates indicated and at the salaries indicated pending completion of appropriate documentation and clearances.

<u>NAME</u>		<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Cerullo, MaryPat	Non-Tenure	\$52,137 **	11/05/2018
Czapor, Troy	Replacement	47,628 **	11/13/18-06/13/19
Larason, Devon	Replacement	50,030	08/22/18-06/13/19 *

\* Revised

\*\* Salary will be prorated – less than a full year

MINUTES OF THE DECEMBER 6, 2018 SPECIAL/GENERAL MEETING

PERSONNEL CHANGES

PROFESSIONAL

O. ELECTION OF TEACHERS – 2018-2019

MOTION: Move that the following professional personnel be appointed as long term per diem substitute on the effective date indicated and at the salary indicated pending completion of appropriate documentation and clearances.

<u>NAME</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
DeGulis, Danielle	\$100/Day	09/14/2018

Q. LEAVE OF ABSENCE

MOTION: Move that the following professional employee be approved for a Leave of Absence for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Shaffer, Brian	FL	11/01/2013	10/29/18-11/02/18 *

\* Revised

R. REINSTATEMENT FROM A LEAVE OF ABSENCE

MOTION: Move that the following employee be reinstated from his Leave of Absence on the effective date indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Shaffer, Brian	FL	11/01/2013	11/05/2018

S. CHILD REARING LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the following professional employee be approved for a discretionary extension of her previously approved Child Rearing Leave of Absence. This approval is contingent upon the Administration having discretion to assign the employee to any position, at any building, within the District for which the employee is qualified at the end of the discretionary leave.

<u>NAME</u>	<u>SCHOOL</u>	<u>PREVIOUS LEAVE</u>	<u>EXTENSION</u>
Kulan, Anita	PHS E	04/24/18-01/24/19	01/25/19-04/01/19

MINUTES OF THE DECEMBER 6, 2018 SPECIAL/GENERAL MEETING

PERSONNEL CHANGES

PROFESSIONAL

T. GENERAL AND ATHLETIC SUPPLEMENTALS – 2018-2019 SCHOOL YEAR

MOTION: Move that the following individuals be approved for supplemental contracts for the activities and amounts indicated.

ATHLETICS

Pennsbury High School

Winter

Stinson, Wayne	Varsity Wrestling	\$5,535.00
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GENERAL

Pennsbury High School

Rowe, Morgan	Asst. Forensics	2,188.00
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A motion was made by Mrs. Redner, seconded by Mr. Schwartz and unanimously approved with no abstentions that the Board approve Items A through D on pages 7-1 through 7-2 and Items F through K on pages 7-4 through 7-6 of the Official Board Agenda.

PERSONNEL CHANGES

CLASSIFIED

A. LEAVE OF ABSENCE

MOTION: Move that the following classified employees be granted a Leave of Absence at the effective dates indicated.

<u>NAME</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Haupt, Karen PT Cleaner	Makefield	10/28/2002	10/17/2018-11/30/2018
Kiernan, Randy Transportation Aide	CO	08/31/2011	10/26/2018-11/27/2018

MINUTES OF THE DECEMBER 6, 2018 SPECIAL/GENERAL MEETING

PERSONNEL CHANGES

CLASSIFIED

B. CHANGE OF CONTRACT

MOTION: Move that the Board approve the changes of contracts for the following individuals on the date and salary indicated.

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>DATE</u>	<u>SALARY</u>
Barber, Jeanette	FT Cleaner	PT Cleaner	11/07/2018	\$16.55/hr.
Billick, Ashley	PT Cleaner	FT Cleaner	11/05/2018	16.96/hr.
Daulerio, Ralph	Cleaner 4 hr.	Cleaner 4.5 hr.	11/07/2018	17.47/hr.
Davis, Kristin	Cleaner 4.5 hr.	Cleaner 4 hr.	11/07/2018	15.61/hr.
Edelman, Leanna	PT Custodian	FT Cleaner	11/05/2018	19.69/hr.
Price, Debbie	PT Cleaner	FT Cleaner	11/07/2018	20.36/hr.
Straus, Patricia	Para. I	Para. II	09/20/2018	23.00/hr.

C. PERMANENT EMPLOYMENT

MOTION: Move that the following individuals be appointed at the salary indicated.

<u>NAME</u>	<u>BEG. PROB.</u>	<u>END PROB.</u>	<u>SALARY</u>
Long, Joshua Security Police	05/22/2018	10/22/2018	\$17.39/hr.
Lall, Tammy Management Assistant	08/15/2018	11/15/2018	21.85/hr.

D. SUBSTITUTE STAFF

MOTION: Move that the following individuals be added to the Classified Substitute Staff.

<u>BUS DRIVER</u> Swope, Edward	\$17.13/hr.
<u>CUSTODIAL</u> Medina De Montoya, Rosa	9.00/hr.
Mangone, Michael	9.00/hr.

MINUTES OF THE DECEMBER 6, 2018 SPECIAL/GENERAL MEETING

PERSONNEL CHANGES

CLASSIFIED

F. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of employment for the following classified employees be accepted at the effective dates indicated.

<u>NAME</u>	<u>DATE HIRED</u>	<u>TERM. DATE</u>	<u>REASON</u>
Ault, Elizabeth Principal Secretary	10/23/1995	01/04/2019	Retirement
Billick, Ashley FT Cleaner	01/02/2018	11/07/2018	Resignation
Jagger, Charles Para. II	08/30/2016	11/08/2018	Resignation

G. LEAVE OF ABSENCE

MOTION: Move that the following classified employee be granted a Leave of Absence at the effective dates indicated.

<u>NAME</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Falkowski, Deborah, RN	Fallsington	11/25/2013	10/19/2018-11/27/2018

H. CHANGE OF CONTRACT

MOTION: Move that the Board approve the change of contract for the following individuals on the date and salary indicated.

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>DATE</u>	<u>SALARY</u>
Sporek, Maureen	Para. I	Sec./Clerk	11/19/2018	\$22.25/hr.
Cwysz, Lisa	PT Sec./Clerk	FT Sec./Clerk	11/19/2018	20.02/hr.

MINUTES OF THE DECEMBER 6, 2018 SPECIAL/GENERAL MEETING

PERSONNEL CHANGES

CLASSIFIED

I. PERMANENT EMPLOYMENT

MOTION: Move that the following individual be appointed at the salary indicated.

<u>NAME</u>	<u>BEG. PROB.</u>	<u>END PROB.</u>	<u>SALARY</u>
Peng, Kevin Tech. Support Tech.	08/14/2018	11/14/2018	\$21.85/hr.

J. CHILD REARING LEAVE OF ABSENCE

MOTION: Move that the following classified employee be approved for a Child Rearing Leave of Absence for the effective dates indicated.

<u>NAME</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Savitsky, Sarah	Human Resources	03/07/2016	12/21/2018-01/04/2019

K. SUBSTITUTE STAFF

MOTION: Move that the following individual be added to the Classified Substitute Staff.

<u>CUSTODIAL</u>	
Billick, Ashley	\$9.00/hr.

OTHER BUSINESS

UPCOMING MEETINGS

- Action Board Meeting  
7:30 p.m., December 20, 2018 – Fallsington Elementary School Multi-Purpose Room

SECOND PUBLIC COMMENT

Mr. Kannan opened the floor to second public comment at 11:25 p.m. The following person came forward to speak and public comment was closed at 11:26 p.m.

Annette Dearolf, Lower Makefield Township

School District

MINUTES OF THE DECEMBER 6, 2018 SPECIAL/GENERAL MEETING

OTHER BUSINESS

BOARD DISCUSSION AND COMMENT

There was no further Board Discussion and Comment.

ADJOURNMENT

A motion was made by Mrs. Redner, seconded by Mr. Schwartz and unanimously approved with no abstentions to adjourn the meeting at 11:27 p.m.

Respectfully submitted,

Gary S. Sanderson  
Assistant Board Secretary